

19 June 2020

PLEASE NOTE START TIME OF MEETING

New regulations came into effect on 4 April 2020 to allow Councils to hold meetings remotely via electronic means. As such, Council and Committee meetings will occur with appropriate Councillors participating via a remote video link, and public access via a live stream video through the [Mid Sussex District Council's YouTube channel](#).

Dear Councillor,

A meeting of **CABINET GRANTS PANEL** will be held **VIA REMOTE VIDEO LINK** on **MONDAY, 29TH JUNE, 2020 at 4.30 pm** when your attendance is requested.

Yours sincerely,
KATHRYN HALL
Chief Executive

A G E N D A

Pages

1. Roll Call and Virtual Meeting Explanation
2. To note Substitutes in Accordance with Council Procedure Rule 4 - Substitutes at Meetings of Committees etc.
3. To receive apologies for absence.
4. To receive Declaration of Interests from Members in respect of any matter on the Agenda.
5. To confirm the Minutes of the Meeting of the Panel held on 17 March 2020. **3 - 6**
6. To consider any items that the Chairman agrees to take as urgent business.
7. To receive representations from Members of the Council on the applications.

To: **Members of Cabinet Grants Panel:** Councillors N Webster (Chair), S Hillier (Vice-Chair) and J Belsey

**Minutes of a meeting of Cabinet Grants Panel
held on Tuesday, 17th March, 2020
from 5.00 pm - 5.19 pm**

Present: N Webster (Chair)
S Hillier (Vice-Chair)

J Belsey

**1. TO NOTE SUBSTITUTES IN ACCORDANCE WITH COUNCIL PROCEDURE
RULE 4 - SUBSTITUTES AT MEETINGS OF COMMITTEES ETC.**

None as all Members were present.

2. TO RECEIVE APOLOGIES FOR ABSENCE.

None as all Members were present.

**3. TO RECEIVE DECLARATION OF INTERESTS FROM MEMBERS IN RESPECT OF
ANY MATTER ON THE AGENDA.**

None.

**4. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN AGREES TO TAKE AS
URGENT BUSINESS.**

The Chairman confirmed that he had urgent business relating to two Community and Economic Development Grants applications.

The applications which were recommended for consideration and approval by the Panel is set out below:

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Mid Sussex Community Support Association	Core costs	£1,300	£1,000
Girlguiding Perrymount District, Haywards Heath	VE Day 75 celebrations	£250	£250
Total		£1,550	£1,250

Regina Choudhury, Community Development Officer, introduced the application from Mid Sussex Community Support Association which sought a grant of £1300. She outlined that the original application was deferred by the Panel in May 2019 as questions were raised over the funding and closed membership of the organisation. Officers have now taken a view that this group is a grass roots organisation that meets the needs of hard to reach individuals who may not necessarily be accessing mainstream organisations and resolved to grant them £1000 instead of the requested amount.

The Vice-Chairman highlighted that the funding equates to £100 per head which he felt too high. He enquired whether the organisation is building up their financial reserves.

The Community Development Officer confirmed that they are and noted that she has discussed the issue of repeat funding from the Council with them however she confirmed that she would support the organisation by helping them find alternative funding.

The Panel were supportive of the application.

The Community Development Officer introduced the application from Girlguiding Perrymount District, Haywards Heath which sought a grant of £250 to fund VE Day 75 celebrations. She highlighted that the date is likely to change due to the emerging Coronavirus (COVID-19) Pandemic.

Tom Clark, Head of Regulatory Services, noted that the funding would still be allocated to that applicant should the date of their event change.

The Chairman suggested that the applicant email the Council approximately a month before they intend to hold the event so that payment can be arranged.

The Panel were supportive of the application.

RESOLVED

1. That a Community and Economic Development Grant of £1,000 be awarded to Mid Sussex Community Support Association to deliver a drop-in club in Haywards Heath for people with mental health issues.
2. That a Community and Economic Development Grant of £250 be awarded to Girlguiding Perrymount District, Haywards Heath to fund VE Day 75 celebrations.

5. TO RECEIVE REPRESENTATIONS FROM MEMBERS OF THE COUNCIL ON THE APPLICATIONS.

None.

6. STOREFRONT GRANT SCHEME

Mark Healy, Regeneration & Economy Programme Manager, introduced the applications which, if approved, would allocate all remaining funding in the MSDC Micro Business Grant budget 2019/20. He considered both applications of good merit however the funding would not meet the requirements of their individual requests. Officers would be content with taking the remainder of funding in the existing Micro Business Grant budget 2019/20 however it would only yield a total of £6,723.67. He noted that the cost of granting both applications could be met if the remainder is funded through the MSDC Micro Business Grant budget for 2020/21 as well as 2019/20. He confirmed that he is currently in discussion with officers at West Sussex County Council to see whether they approve of the transfer.

Tom Clark, Head of Regulatory Services, questioned if all the other applications in Storefront Improvement Grant Scheme are going ahead.

The Regeneration & Economy Programme Manager confirmed that many have been issued and completed. He asked his colleague for the exact figure of applications that were currently underway.

William Hawkins, Economic Development Officer, stated that there were three applications underway and believed that they will all be completed soon.

Tom Clark, Head of Regulatory Services, suggested that the Panel could agree to grant the full request subject to the available funding. If the funding were not available, the Panel could then subsequently grant the remainder of the balance split between the two applicants.

The Panel were supportive of the Head of Regulatory Services' proposal.

The Economic Development Officer then presented the report which outlined two applications for the Storefront Improvement Grant Scheme.

The applications which were recommended for consideration and approval by the Panel are set out below:

Organisation	Purpose for which award is Sought	Award requested	Award suggested
Flinders Coffee	Replacement door, signage and exterior improvements	£4,000	n/a ¹
Upmarket22	Renovation of new storefront	£4,000	n/a ¹
Total		£8,000	£8,000

The Economic Development Officer presented the application from Flinders Coffee which sought a grant of £4,000 to replace the existing door and surround along with new signage to improve external storefront look.

The Vice-Chairman raised his concerns that the Café has not been open long and felt that the signage may have originally been done on a budget however he was content with supporting the application.

The Panel were supportive of the application.

The Economic Development Officer presented the application from Upmarket22 which sought a grant of £4,000 to fund the renovation of their new storefront following a move of the store.

The Vice-Chairman expressed concern that the Council is funding something that landlord has not done.

The Economic Development Officer confirmed that the business has paid for the property and is soon to be moving in. They will be renovating the current signage anyway and would be moving into the property immediately after that has been carried out.

The Panel were supportive of the application.

RESOLVED

The Cabinet Grants Panel agreed subject to available funding:

1. That a Storefront Improvement Grant of up to £4,000 be awarded to Fine Baps to fund the replacement of the existing signage and awning with new refreshed logo and improve external storefront look.
2. That a Storefront Improvement Grant of up to £4,000 be awarded to Grape & Grain to fund the installation of new signage, replacement of the existing window and the refresh of the existing forecourt.

The meeting finished at 5.19 pm

Chairman

CORPORATE GRANT SCHEMES

(Release of S106 Contributions and Community & Economic Development Grants)

REPORT OF: HEAD OF CORPORATE RESOURCES
Contact Officer: Regina Choudhury, Community Development Officer
 Email regina.choudhury@midsussex.gov.uk Tel: 07712 512772
Wards Affected: All
Key Decision No

Purpose of the report

1. The purpose of this report is to present eleven Community & Economic Development grant applications for consideration by the Cabinet Grants Panel.
2. The report also provides information on the plans to review the grants scheme which includes a suspension of the next Community & Economic Development grants round of 1 September 2020

Summary

3. A summary of the applications to be considered and the recommendations from the Grants Assessment Group on the level of financial assistance to be awarded to each organisation are detailed as follows:

Community and Economic Development Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
4Sight Vision	Outreach service	£5,635	£1,386
Albourne, Sayers Common & Twineham PCC	Car Park improvements	£500	£500
Haywards Heath Town Council	HHTC Emergency Food Hub	£5,000	Refer to Covid-19 funds
Hurst Festival	Hurst Home Virtual Festival	£1,500	£1,500
TOTAL		£12,635	£3,386

Applications considered but NO GRANT awarded

Organisation	Purpose for which award is sought	Award Requested
Albion in the Community	Part fund Premier League Kicks youth project	£4,999
Artic Handball Club	VE Day tournament and equipment	£4,994
East Grinstead Town Council	East Court Live	£5,000
Friends of St Marks Primary School	School outdoor equipment	£5,000
Hurstpierpoint Cricket Club	Pavilion Club improvements	£3,860
Maple Drive Community Group	Community Fun Day	£469

Tot Rockin' Beats	SEND friendly Dad La Soul sessions	£4,373
TOTAL		£28,695

Recommendations

4. **Members of the Panel are requested to consider and decide upon:**
- a) **the recommendation for each of the above applications, summaries of which are attached in Appendix A;**
 - b) **the recommendation to suspend the next Community & Economic Development grants round on 1 September 2020**
 - c) **Panel members are also asked to agree to receive a paper reviewing and recommending changes to the Community & Economic Development grant scheme at the next panel meeting**
 - d) **Extensions of time for Release of S106 for projects delayed by Covid-19 (para 16)**

Background

5. Applications for all grants and the Release of S106 contributions are assessed against a standard checklist and considered by a "Grants Assessment Group" to ensure a consistent approach to the awarding funds.

Assessment Process

6. Applications are assessed against four key criteria – Council priorities, evidence of need, finances impact and benefits. The maximum possible score for excellent applications which fully meet all the criteria is 12.
7. The applications received in this funding round have been considered by the Grants Assessment Group comprising relevant officers from across the authority together with a representative from West Sussex County Council's Communities and Public Health Teams, and, unless there is a conflict of interest, the local Council for Voluntary Service.
8. The Group reaches a consensus as to the merit of each application judged against the agreed criteria and the level of funding that should be recommended to the Cabinet Grants Panel. A summary of the assessment of each application is included within the individual project reports in Appendices A and B.
9. All organisations have met the basic current criteria and specific grant criteria, i.e. are fully constituted voluntary and not for profit organisations and have provided the relevant information to support their application. The existing criteria is currently under review and proposals will be presented in future papers.

Other Options Considered

10. The awards provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities and national schemes.

Suspension of September 2020 grants round and review

11. The Community & Economic Development grant scheme was reviewed in March 2016 which resulted in the previous Small Revenue and Community & Economic Development Grants being merged into one. The review also improved the grants assessment process, guidelines and application form. In July 2018 further changes were made with the discontinuation of the Spotlight Grant programme
12. A recent overview of applications has highlighted a number of important issues including repeat applications from organisations looking to fund running costs, funding for projects that have no identified exit or future funding strategies. To address these issues along with the impact of Covid-19 on services and future budgets, it is felt important to re-assess the criteria, guidelines and grants assessment process. To do this effectively it is recommended that the next Community & Economic Development grants round (deadline 1 September 2020) is suspended and that the Panel receive a paper on a review and future recommendations for the grants scheme at the next Cabinet Grants Panel meeting after the September deadline.

Release of S106 Contributions

13. Capital projects funded through the Release of S106 contributions are being affected by Covid-19 lockdown. A number of applicants have been in contact as they are concerned that delivery will be delayed and in some cases project completion will exceed the timescales agreed as a condition of the award.
14. East Grinstead Sports Club was unable to complete the facility improvements as they were instructed to close the building. The final sum of £1,970 should have been paid by the end of March 2020 but they will need an extension of time. A small amount of work is outstanding on the children's social area.
15. Burgess Hill Town Council have advised that due to the social distancing rules/regulations they have been unable to relocate the Emily Temple Memorial Stone and require an extension of time.
16. Applicants have been advised to follow Government guidance and only carry out the work when it is safe to do so. As the working environment remains challenging it is recommended that these projects are offered an extension of time until the end of the current financial year. An update on the progress of Release of S106 awards will be provided at the next meeting.
17. No new applications for the Release of S106 contributions were received for this funding round.

Financial Implications

18. Release of S106 contributions are funded through the use of S106 contributions which the Council holds for the enhancement of capacity for sport, community buildings and other purposes as a result of residential development.
19. Community Development Grants are funded through a dedicated reserve. The balance held in the Community Development Fund Reserve as at 1 April 2020 was £100,586 which included a £50,000 contribution from General Reserve at Outturn 2019/20. The amount spent in 2020/21 (as at 15 June 2020) was £2,790, which would leave a balance remaining in the reserve of £97,796.
20. The amounts committed but not paid as at 15 June 2020 are £75,585 which leaves a balance of £22,211 if all the committed grants are paid.

21. The total amount of the Community & Economic Development Grant proposed in this Cabinet Grants Panel is £3,386, which leaves a balance of £18,825 if all the committed grants are paid.
22. Funds are allocated to the Community and Economic Development Reserve at outturn.

Risk Management Implications

23. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
24. Additionally, the sharing of information with West Sussex County Council will ensure that organisations are not being double-funded for the same purpose.
25. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant or Release of S106 Contributions is given, including the return of all monies to the Council should the purpose for which the funds are awarded not materialise. In respect of the Release of S106 Contributions, the Council may impose additional safeguards.
26. All organisations in receipt of Community & Economic Development Grants are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.
27. It is considered that these measures would mitigate the main risks from materialising and indicate a low-risk to the successful outcomes arising from this report.

Equality and customer service implications

28. As part of the assessment process all of the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

Legal Implications

29. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

Background Papers

- Grant applications and associated documentation for the Community & Economic Development and Release of S106 Contributions are held in the Community Services, Policy and Performance Section.

APPENDIX A

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	4Sight Vision
Purpose for Which Grant Is Sought	:	Outreach Service
Total Project Cost	:	£11,315
Amount of Grant Sought	:	£5,635
Previous Grants	:	2007– (£600) Exhibition Day in Mid Sussex 2019 – (£4,804) Low vision assessments in Mid Sussex

Background Information

4Sight Vision has been the leading sight loss charity supporting the visually impaired community of West Sussex. At the heart of the holistic and person-centred service is a commitment to ensuring that a diagnosis of sight loss is not a one-way road to loss of independence and isolation. The services include practical support, social and leisure activities, clubs, assistive technology training, assistive equipment, information and advice. The organisation relies on 100% voluntary donations and offers services free of charge to members.

The group is looking to fund their outreach service that provides one-to-one support with low vision assessments. The team have extensive knowledge of eye diseases and preventative measures to preserve further sight loss deterioration.

Head Of Corporate Resources Comments

Independently examined accounts have been submitted for the period ending 31st March 2019 which show a deficit of £186,390

Total income was £368,717; mainly generated from Charitable activities (£122,624), Grants (£105,442), Charity Shops (£51,631), Donations (£39,375), Legacies (£27,568), Fundraising activities (£15,281), Other income (£6,296) and Interest (£500).

Total expenditure was £555,107; consisting of Staff related (£340,818), Supplies and Services (£171,393) and Premises Related (£42,896).

Balances held at the end of the period showed Net assets of £903,315: comprising of Tangible Assets £466,612, Investments £100, Cash £436,921, Debtors £20,703, Stocks £9,711 and Creditors (£30,732).

Corporate Grant Assessment Group's Evaluation Of The Project

The group have adapted their application to align with Government guidelines for Covid-19. The outreach service will continue to provide: Telephone and email support, A new Talk & Support service for those feeling especially anxious and lonely, daily living Aids can still be purchased and there will be telephone support on accessing

technology devices. The Assessment Team recommend funding the 'Kindness Pack' for 231 Mid Sussex users at £6 per head which equates to £1,386.

Overall Score: 9

The Project Meets the Following Corporate Objectives

Effective & Responsive Services – providing skills to live independently and participate fully in their community to remain included and independent.

Strong & Resilient Communities – increased confidence and safe practice when remaining independent by the skills and tools provided. Alleviating isolation and reducing risk of serious mental health issues such as depression.

Recommendation

That the sum of £1,386 is awarded to 4Sight Vision as a contribution towards their 'Kindness Packs' from the Community and Economic Development Fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Albion in the Community
Purpose for Which Grant Is Sought	:	Premier League Kicks youth project
Total Project Cost	:	£10,532
Amount of Grant Sought	:	£4,999
Previous Grants	:	2018 (£6,631) Pre-Diabetes & Weight Off 2017 (£70,000) Mid Sussex Coaches 2017 (£70,000) Back to Exercise 2017 (£6,277) Think Family Neighbourhoods

Background Information

Albion in the Community is an independent charity and the official charity of Brighton & Hove Albion Football Club. Their main objective is to focus on the needs of the local community and how best to use the power of sport and the reach of the Football Club to meet these needs. The Premier League Kicks benefits young people (8-18) at risk of anti-social behaviour across areas of significant socio-economic deprivation within Sussex. The weekly, free football sessions provide participants with positive diversionary activities while giving them access to mentoring and opportunities to aid their personal development and divert them away from any potential anti-social behaviour in the future. The group is looking to part fund the Premier League Kicks project in Burgess Hill and Oathall Community College. Working with young people on a regular basis, the project provides support to young people who are vulnerable and disengaged. They prioritise engagement of young people that other agencies and partners can sometimes struggle to reach and engage. Three sessions will be delivered at Burgess Hill Youth and one session at Oathall.

Head Of Corporate Resources Comments

Financial information available on request

Corporate Grant Assessment Group's Evaluation Of The Project

Unfortunately, under the current circumstances where no face to face delivery is permitted under Government guidelines, the project will not be able to take place. The Assessment Team recommend therefore that the project is not funded.

Overall Score: 10

The Project Meets the Following Corporate Objectives

Strong & Resilient Communities – working with young people the project provides additional support to young people who are vulnerable and disengaged. The sessions

will act as an alternative choice to youth related ASB and will provide participants with positive diversionary activities while giving them access to mentoring and opportunities to aid their personal development and divert them away from anti-social behaviour in the future. It will provide opportunities to develop and increase personal skills including communication and team-work alongside volunteering opportunities and offer mentoring in a safe environment with strong role models.

Recommendation

That Albion in the Community is not funded for the Premier League Kicks project from the Community and Economic Development Fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Albourne, Sayers Common & Twineham PCC
Purpose for Which Grant Is Sought	:	Car park improvements
Total Project Cost	:	£9,898
Amount of Grant Sought	:	£500
Previous Grants	:	None

Background Information

Albourne, Sayers Common & Twineham PCC manages 3 churches to ensure that they are open and available to all members of the public all year round as a centre for the worshipping community; a place of memorial and quiet beauty for local residents and as a listed heritage site for visitors. The PCC is looking to fund the car park facilities to St Bartholomew's Church. They have match funded the project with donations from residents (£8,000 approx.).

Head Of Corporate Resources Comments

Albourne, Sayers Common & Twineham PCC is a statutory body and therefore it is not normal practice to comment on the organisation's financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Team feel that the grant will have lasting value for residents who have committed to the project. It is important to recognise the needs of rural communities and access is obviously a key factor in being able to fully participate in village. The Assessment Team recommend that the project is fully funded.

Overall Score: 12

The Project Meets the Following Corporate Objectives

Financial Independence – Attendance at the Church is limited due to the risks associated with getting there, this means a reduction in income from donations. Better access will improve ability of the Church to hold fundraising events and hiring and increase funds.

Strong & Resilient Communities – The Church is the heart of the community. The Church manage several activities for the local community, including social events that draw young and old together to meet and improve their mutual knowledge and support for each other.

Recommendation

That the sum of £500 from the Community and Economic Development fund is awarded to Albourne, Sayers Common & Twineham PCC to make improvements to the car park to St Bartholomew's Church.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Arctic Handball Club
Purpose for Which Grant Is Sought	:	VE Day Tournament & Equipment
Total Project Cost	:	£11,222.03
Amount of Grant Sought	:	£4,994.48
Previous Grants	:	None

Background Information

Arctic Handball Club is a Community Amateur Sports Club registered in Crawley, to provide members and the community the knowledge of handball for their physical and mental wellbeing. The group practice at the Dolphin Leisure Centre and support members in gaining Educational Skills for Handball. The group have applied to hold an Open Session and women's tournament on VE Day weekend (May 8-10 2020). The grant will also be used to purchase equipment and provide coaching.

Head Of Corporate Resources Comments

Financial information available on request.

Corporate Grant Assessment Group's Evaluation Of The Project

The group currently do not have any members from Mid Sussex and the project will mostly benefit members living outside the District. Although the group are hoping the open session will attract local residents, it does not meet the key criteria for activities to mainly benefit Mid Sussex residents. The deadline for VE Day grants was 1 May and unfortunately no public events can take place under current Government guidance due to Covid-19. The Assessment Team recommend that the project is not funded.

Overall Score: 3

The Project Meets the Following Corporate Objectives

No information provided.

Recommendation

That the Arctic Handball Club is not funded from the Community and Economic Development fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	East Grinstead Town Council
Purpose for Which Grant Is Sought	:	East Court Live
Total Project Cost	:	£9,500
Amount of Grant Sought	:	£5,000
Previous Grants	:	2019 (£5,000) Town Council Events 2019 (£1,000) The Big Reveal & Town Lights Switch On

Background Information

The Town Council promotes East Grinstead and provides local services including allotments, cemeteries, town events, tourism, minor town works, supporting local charities and maintains buildings. The Town Council would like to receive funds for the East Court Live event due to take place in August. They are expecting costs to rise with the need to provide more facilities due to social distancing. They are also aware that the event may not take place on the advertised date but would like to secure the funds for when it does.

Head Of Corporate Resources Comments

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisation's financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

Unfortunately, due to Government guidelines that prohibit mass gatherings with no indication of when this will end, the Assessment Team feel that the request for funding cannot be granted. The District Council have cancelled all public gatherings and cannot justify funding any other events. The Assessment Team recommend that the project is not funded.

Overall Score: 7

The Project Meets the Following Corporate Objectives

Effective & Responsive Services – provided by the Town Council and financially supported by MSDC is good community leadership, listening to the community and meeting their needs.

Strong & Resilient Communities – free of charge, allowing attendance by all. Encourages community and discourages anti-social behaviour through joint pleasurable experiences.

Recommendation

That East Grinstead Town Council is not funded for the East Court Live event from the Community and Economic Development fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Friends of St Marks Primary School
Purpose for Which Grant Is Sought	:	Outreach Service
Total Project Cost	:	£9,000
Amount of Grant Sought	:	£5,000
Previous Grants	:	None

Background Information

The Friends of St Marks are a group of dedicated parents who work together to raise funds for St Marks primary school. They have raised money for the refurbishment of toilets, new interactive whiteboard screens, class trips and STEM days. They raise money through various activities. The group are seeking funds to go towards outdoor gym equipment. This will be accessed by the children at school during playtime and lessons.

Head Of Corporate Resources Comments

Financial information available on request.

Corporate Grant Assessment Group's Evaluation Of The Project

The equipment will only be accessed by children at the school with no public access allowed. The Community and Economic Development Grants are designed for projects that are accessible to the community and therefore the application does not meet the criteria. It is more suited to grant pots which specialise in school improvements. The Assessment Team recommended that this project is not funded.

Overall Score: 7

The Project Meets the Following Corporate Objectives

Strong & Resilient Communities – The project will help children become more physically active throughout their daily lives. Children will become more confident in their abilities and be more encouraged to take part in sporting activities.

Recommendation

That the Friends of St Marks is not funded for the outdoor gym equipment from the Community and Economic Development fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Haywards Heath Town Council
Purpose for Which Grant Is Sought	:	HH Emergency Food Hub
Total Project Cost	:	£17,000
Amount of Grant Sought	:	£5,000
Previous Grants	:	2019 (£2,240) Town Day

Background Information

The Town Council provides services to the residents of Haywards Heath in its role as a statutory local authority. In response to Covid-19 the Town Council, HH Mutual Covid-19 group launched the HH Emergency Food Hub with the support of Age UKWSBH and MSDC. The Town Council is looking to fund this initiative with purchasing food for parcels and boxes for delivery. They have secured match funding of £11,000.

Head Of Corporate Resources Comments

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisation's financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Team recommend this application is referred to the Covid-19 Response fund with specific instruction to issue payments as and when needed.

Overall Score: 11

The Project Meets the Following Corporate Objectives

Financial Independence – Support families after the pandemic recedes as the knock to the economy will see many out of work – especially with the close links to Gatwick

Strong & Resilient Communities – support families and individuals who find themselves in hardship and in difficult circumstances so to take the pressure off them and the statutory services that are referring people to the Food Hub.

Recommendation

That the application is forwarded to the Covid-19 Emergency response fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Hurst Festival
Purpose for Which Grant Is Sought	:	Hurst Home (Virtual) Festival
Total Project Cost	:	£12,350
Amount of Grant Sought	:	£9,800
Previous Grants	:	2019 (£5,000) Music Club 2018 (£1,250) Graffiti Workshop 2017 (£1,250) Community Day 2018

Background Information

Hurst Festival's principle activity is the organisation of an annual two-week festival. The Festival aims to be inclusive and help cement community. As well as the Festival, the group also deliver the monthly music club in Court Bushes. The group are seeking funds to support their virtual version of the Hurst Festival using technology and media to provide over 50 events.

Head Of Corporate Resources Comments

Independently examined accounts have been submitted for the period ending 30th April 2019 which show a surplus of £7,805.

Total income was £79,204; mainly generated from Ticket sales and event income (£41,911), Sponsorship (£32,771), Membership (£1,992), Donations (£1,244), Advertising revenue (£1,100) and Interest (£186).

Total expenditure was £71,399; consisting of Supplies and Services (£71,399).

Balances held at the end of the period showed Net assets of £31,095: comprising of Cash £39,615 and Creditors (£8,520).

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Team feel that the group has taken the circumstances of Covid-19 into consideration for the delivery of the project with reduced costs as well as identified match funding and therefore should be supported. The Assessment Team recommend that Hurst Festival is awarded £1,500 to go towards artists fees. The group will be encouraged to work with the Community Services team to explore ideas on how to share the benefits of the virtual festival outside of Hurstpierpoint.

Overall Score: 9

The Project Meets the Following Corporate Objectives

Financial Independence – The Festival pays around £17,000 for provision of services by local freelancers.

Sustainable Economic Growth – The Festival aims to innovate and show leadership by running all events with zero single use plastics. The event provides substantial opportunities for local businesses to take advantage of the anticipated 3000 attendees.

Strong & Resilient Communities – One of the main community building events of the year. The activities are designed to increase awareness of others and empathy. Individuals who have not tried out a classical music concert, or theatre performance are encouraged to do so. The Festival attracts people from outside the village area, thus creating better knowledge of Hurst and introducing a more cosmopolitan element into the village.

Recommendation

That the sum of £1,500 from the Community and Economic Development Fund is awarded to Hurst Festival to go towards artists fees for the virtual Hurst Home Festival.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Hurstpierpoint Cricket Club
Purpose for Which Grant Is Sought	:	Pavilion club improvements
Total Project Cost	:	£5,860
Amount of Grant Sought	:	£3,860
Previous Grants	:	2018 (£12,011) Re-structure and re-build of pavilion

Background Information

The Cricket Club offers men's, women's and junior cricket for the local community. They run regular social activities throughout both winter and summer, inviting both club and non-club members from across the local community. They also hire out their facilities to users. The Club is looking for funds to go towards their pavilion refurbishment works. They have raised £2,250. More funds would enable them to broaden their reach and improve the quality of experience for existing users.

Head Of Corporate Resources Comments

Financial information available on request.

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Team feel that under the current circumstances where groups will be facing greater needs and the likelihood that the premises will not be used for a significant period; the bid should be rejected. The Assessment Team recommend that project is not funded.

Overall Score: 9

The Project Meets the Following Corporate Objectives

Financial Independence – Our relationship with the Council and financial security has always meant we've been self-sufficient and self-reliant. The increased revenue and potential to widen the reach of the facility for use, we can continue to grow financial independence.

Strong & Resilient Communities – The aim is to broaden the reach to the local community. As the local community grows and expands, we are hoping to move with this growth and be there for the community to provide a facility for all.

Sustainable Economic Growth – The bar and communal space will help us to open up wider opportunities for rental use and help provide a solid, long term facility for all those in the local area.

Recommendation

That the Hurstpierpoint Cricket Club is not funded for the pavilion club upgrade from the Community and Economic Development Fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Maple Drive Community Group
Purpose for Which Grant Is Sought	:	Community Fun Day
Total Project Cost	:	£2,735.18
Amount of Grant Sought	:	£469.18
Previous Grants	:	2018 (£500) Maple Drive Community Fayre

Background Information

A community group that organises and provides community events and activities for the residents of Maple Drive and surrounding areas of Burgess Hill. They are seeking funds to hold a community fun day for local residents. The funds will be used to purchase equipment, publicity, craft activities and performers. They have made a number of funding applications which are pending decisions.

Head Of Corporate Resources Comments

Financial information available on request.

Corporate Grant Assessment Group's Evaluation Of The Project

Unfortunately, due to Government restrictions on mass gatherings as a result of Covid-19 this event will not be able to take place. The Assessment Team recommend therefore that the project is not funded.

Overall Score: 8

The Project Meets the Following Corporate Objectives

Strong & Resilient Communities – The event strengthens community identity and brings together neighbours in a happy and fun atmosphere. It also strengthens pride in the nature reserve where it will be held.

Recommendation

That the Maple Drive Community Group is not funded for this project from the Community and Economic Development Fund.

Community and Economic Development Grants Scheme * new application

Name of Organisation	:	Tot Rockin' Beats
Purpose for Which Grant Is Sought	:	SEND friendly Dad La Soul sessions
Total Project Cost	:	£6,786
Amount of Grant Sought	:	£4,373
Previous Grants	:	None

Background Information

Tot Rockin' Beats is an organisation that focuses on loneliness and isolation. The activities include producing events, radio shows and short films, film, DJ and circus skills, soft play etc. Dads are encouraged to talk frankly and honestly in the sessions whilst having fun. There are trained facilitators to support the men. The group are seeking funds to run a session for male carers with children with SEND in Court Bushes in Hurstpierpoint. The sessions will offer support and guidance to the carers and help build friendships and support networks. They aim to improve the mental health of dads and male carers.

Head Of Corporate Resources Comments

Financial information available on request.

Corporate Grant Assessment Group's Evaluation Of The Project

Unfortunately, the existing sessions in Court Bushes have been suspended and it is unlikely that these new sessions will be able to take place for a while due to Government restrictions around Covid-19. The Assessment Team therefore recommend that the project is not funded.

Overall Score: 10

The Project Meets the Following Corporate Objectives

Strong & Resilient Communities – We will offer fun leisure and learning activities for dads and their children who often will not access more mainstream activities as they perceive them as either not suitable for their children with special needs, or they feel uncomfortable being in the minority as male carers and feel socially isolated as a result. Our sessions will offer the chance to relax, have fun and make new friendships, building a stronger community. This will help men who are struggling with stress and poor mental health because of their situation, and who often can lead unhealthy lifestyles to deal with it. We encourage healthy lifestyles, reduce stress and signpost onto other mental health services.

Effective & Responsive Services - This project will improve access to services by an under-represented group; male carers of children with special needs. It will be a very inclusive service, led by and responsive to the particular needs of these people.

Recommendation

That Tot Rockin' Beats is not funded for the Dad La Soul sessions in Court Bushes from the Community and Economic Development fund.